A Typical Implementing Meeting

10 minutes	Recite the Busy Bee theme & offer opening prayer
20 minutes	Set up
60 minutes	Set your plan in motion
20 minutes	Clean up
10 minutes	Give a Busy Bee Cheer & offer closing prayer

Step-by-Step Implementing Meeting

- I. Gather your Busy Bees in a circle and recite the Busy Bee Theme.
- 2. Open with a word of prayer.
- 3. Divide into your groups for quick review of duties. Is everyone ready? Do we have everything we need? BusyBeeSociety.ca has templates for checklists.
- 4. Set up what is needed for the project.
- 5. It's time to implement your plan. Have fun!
- 6. Clean up and take down what you had set up.
- 7. Thank everyone for a job well done! Announce the Jamboree meeting.
- 8. The Busy Bees stand in a circle, taking the left hand of the person standing to the right of them and they give the Busy Bee Cheer. A closing prayer is offered and Busy Bees go home.